



Date: 20.04.2023

OFFICE ORDER

The different Committees of the Institute are reconstituted as follows:

(1) Board of Studies

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| 1. Dr. Mihir Ranjan Nayak, Principal | : Chairman |
| 2. Er. Pratap Rudra Pattanayak, Advisor (Academics) | : Member |
| 3. Dr. Ashok Kumar Rath, Prof. (Fin.)-cum-HOD & Dean (Academics) | : Member |
| 4. Dr. B.K. Bal, Prof. (Comm. English), HOD - General Management | : Member |
| 5. Dr. B. B. Das, Prof. Marketing, HOD- (IT & Operation) | : Member |
| 6. Dr. Dhananjaya Beura, Prof. (Marketing), HOD – Marketing | : Member |
| 7. Mr. K Chandrasekhar, Asso. Prof. (GM) -cum- Head (P & T) | : Member |
| 8. Prof. Saranjit Singh, Pro-Vice-Chancellor, KIIT University | : Member |
| 9. Dr. Tarapada Das,
Executive Vice President (Corporate Services) & Ethics Counsellor of
TRL Krosaki Refractories Limited | : Member. |
| 10. Dr. Prajna Mohapatra, Assistant Professor (HR) | : Member Convener |

Responsibility:

(a) To implement University Curriculum

(b) To suggest the University for improvement of curriculum based on feedback received from faculty members through their respective concern department HoD. The proposal may be submitted to the Principal to discuss in Board of Studies.

(c) To look after approval and implementation of Add-on Courses developed by faculty members either single or jointly (not more than two) in any subject but concerned faculty member(s) should move the proposal through concerned subject HoD to the Principal for approval in Board of Studies.

(2) IQAC cell

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| 1. Chairperson: | Dr. Mihir Ranjan Nayak, Principal |
| 2. Faculty Member: | Dr. Dhananjay Beura, Prof. (Marketing)
Dr. Ankita Agarwal, Assistant Professor (Marketing)
Dr. Sudeshna Dutta, Assistance. Prof. (Finance)
Mr. Amiya Ranjan Das, Assistant Professor (IT) |
| 3. Management Member: | Prof. (Er.) Pratap Rudra Pattanayak, Advisor (Academics) |
| 4. Member Administration: | Mr. Kishore Chandra Satpathy, Administrative Officer |
| 5. Society Nominee : | Mr. S.S. Mohanty, (Advocate, Odisha High Court) |
| Student Nominee : | Mr. Indrajeet Jena, 8th Sem IMBA |
| Alumni Nominee : | Ms. Megha Kanungo, MBA (Batch 2017-19) |
| 6. Employer Nominee : | Mr. Sanjay Chaoudhary (Managing Director, Kutchina, BBSR) |
| Industry Nominee : | Mr. Sanjeev Gupta (Vice President, My Home Industries) |
| Stake Holder : | Mr. K. Chandrasekhar, Asso. Prof. (GM) -cum- Head (P & T) |
| 7. Member Coordinator : | Dr. Ashok Kumar Rath, Professor (Fin)-cum-HOD & Dean (Academics) |



(3) Anti-ragging Committee:

1. Prof. (Dr.) Mihir Ranjan Nayak, Principal : Chairman
2. Dr. Varun Agarwal, Assistant Professor (Marketing) : Member
3. Ms. Ipsita Dash, Asst. Prof. (HR) : Member
4. Mr. Naveen L, Asst. Prof. (OM & Marketing) : Member
5. Mr. Kishor Chandra Satapathy, Administrative Officer : Member
6. Mr. Anand Patra, Student Member, 2nd Year, MBA : Member
7. Ms. Ashmita Priyadarshini, Student Member, 8th Sem, IMBA : Member
8. Mr. Mrutunjay Patra, Student Member, 8th Sem, IMBA : Member
9. Mr. Golekh Bihari Mohanty, Parent Representative, Advocate : Member
10. Mr. Satyajit Mishra, Adrut Foundation (Representative from NGO) : Member
11. Representative of Police Administration : Member
12. Representative of Civil Administration : Member
13. Mr. D. Swain, Media Representative : Member
14. Mr. Sankarsan Sahoo, PRO : Member-Convener

(4) Anti-Ragging Squad :

1. Dr. Dhananjaya Beura, Prof. (Marketing), HOD - Marketing : Chairman (7377674560)
2. Dr. Bonita Mitra, Asst. Prof.(HR) : Member (7504621151)
3. Mr. Prasant Ku. Rout, Asst. Prof (IT) : Member (9439011272)
4. Dr. Gobinda Panda, Asst. Prof. (OM) : Member (7978062690)
5. Ms. Sahani Singh, Asst. Prof. (fin) : Member (7033520478)
6. Dr. Chinmaya Kumar Rout, Asst. Prof. (Fin) : Member-Convener
(8327796239)

(5) Grievance Redressal Committee:

1. Prof. (Dr.) M.R Nayak, Principal : Chairman
2. Dr. Dhanjay Beura, Prof. (Marketing)-cum-HOD : Member
3. Dr. Bonita Mitra, Associate Prof.(HR) : Member
4. Mr. K. Chandrasekhar, Associate Prof. (GM) - cum -Head (Placement & Trg) : Member
5. Mr. Sourav Agarwal, Student Member, 2nd year MBA : Member
6. Dr. Sudeshna Dutta, Asst. Prof. (Fin) : Member convener

(6) Internal Complaints Committee on Sexual Harassment:

1. Dr. Bonita Mitra, Asst. Prof.(HR) : Presiding Officer
2. Dr. Prajna Mohapatra, Asst. Prof.(HR) : Member
3. Ms. Rupambika Pattanaik, Asst Prof (Communication English) : Member
4. Mrs. Sagarika Nayak, Admission Officer cum- Student Counsellor : Member
5. Ms. Ritunanda Pradhan, Student Member, MBA 2nd Year : Member
6. Ms. Ankita Behera, Student Member, IMBA 9th Sem : Member
7. Ms. Hritika Seth, Student Member, IMBA 8th Sem : Member
8. Representative Adrut Foundation (NGO) : Member
9. Mrs. Smaranika Dash, Asst. Prof. (Trng & Devt.) : Member Convener



Date: 13.11.2023

OFFICE ORDER

In partial modification of office order dt.20.04.2023, IQAC Cell has been reconstituted consisting of the following members.

IQAC cell

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|---------------------------|---|
| 1. Chairperson: | Dr. Mihir Ranjan Nayak, Principal |
| 2. Faculty Member: | Dr. Surjit Kumar Kar, Prof. (Marketing-cum-Dean (Academics))
Dr. Ankita Agarwal, Assistant Professor (Marketing)
Dr. Sasmita Mohapatra, Assistant Professor (QT & OM)
Mr. Amiya Ranjan Das, Assistant Professor (IT) |
| 3. Management Member: | Er. Pratap Rudra Pattanayak, Advisor (Academics) |
| 4. Member Administration: | Mr. Kishore Chandra Satpathy, Administrative Officer |
| 5. Society Nominee : | Mr. S.S. Mohanty, (Advocate, Odisha High Court) |
| Student Nominee : | Mr. Rakesh Kumar Swain, MBA Batch (2023-25) |
| Alumni Nominee : | Mr. Battina Abhishek, MBA Batch (2018-20) |
| 6. Employer Nominee : | Mr. Sanjay Chaoudhary (Managing Director, Kutchina, BBSR) |
| Industry Nominee : | Mr. Sanjeev Gupta (Vice President, My Home Industries) |
| Stake Holder : | Mr. K. Chandrasekhar, Asso. Prof. (GM) -cum- Head (P & T) |
| 7. Member Coordinator : | Dr. Sudeshna Dutta, Associate. Prof. (Finance) |

The IQAC Cell shall meet at least once in a quarter. The quorum of the meeting shall be two-third of the total members of IQAC cell. IQAC cell shall do the needful as per NAAC and NBA guidelines.


(Dr. Mihir Ranjan Nayak) 13.11.2023.
Principal

- E-copy to Executive Director for kind information.
- E-copy to Advisor(Academics)
- E-copy to Dean(Academics)
- E-Copy to person concern
- E-copy to circulation among the faculty and staff members
- Copy to Guard file