



**BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY  
& MANAGEMENT STUDIES, BHUBANESWAR**

**BHUBANESWAR**

**THE AGENDA OF MEETING OF THE INTERNAL QUALITY ASSURANCE  
CELL(IQAC)**

Date: 21.12.2023 Time: 3.30 P.M, Venue: SSD LAB

**Welcome by Principal**

**Agenda-1: Brief introduction and address by the IQAC coordinator and review of actions taken.**

**Agenda-2: Result Analysis of 1<sup>st</sup> Sem & 2<sup>nd</sup> Sem MBA(Batch)22-24 and Scope for Improvement:**

*NAAC Key Indicator 2.5 (Evaluation Process and Reform) & 2.6 (Student Performance and Learning Outcomes)*

*NBA Criterion 4 Curriculum & Learning Process*

2.1. Performance Evaluation of Faculty Members and areas for further improvement.

2.2. Identification of areas where student support may be needed.

**Agenda-3: Proposed Changes in the Timetable:**

3.1 Assessment of the effectiveness of the current timetable.

3.2 Discussion of proposed changes to the timetable if necessary

**Agenda-4: Submission of course files for Current Semester**

**Agenda-5: Research quality assurance:**

*NAAC Key Indicators 3.1 Resource Mobilization for Research, 3.2 Innovation Ecosystem and 3.3 Research Publication and Awards*

*NBA Criterion Faculty Attributes and Contributions*

5.1 Research Achievements, Grants from Government, Teachers recognised as Research guides and Progress in Recent Years:

5.2 Areas for Improvement in Research:

5.2.1 Encourage interdisciplinary research initiatives.

5.2.2 Ensuring submission of complete set of documents regarding FDP, Conference, Research

5.3 Student and Faculty Development Events:

5.3.1 Highlight upcoming conferences, workshops, and events for both students and faculty.

5.3.2 Faculty and Student collaboration in research area

5.3.3 Discuss improvements to better support and evaluate ongoing research initiatives.

**Agenda-6: Course of Action for Compilation of data for AQAR**

**Agenda-7: Any other points to be discussed with the permission of Chair.**

A meeting of the Internal Quality Assurance Cell will held at 3.30 P.M. on 19.12.2023 (Tuesday) at **SSD Lab**. Agenda for the Meeting are mentioned as follows: