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BIJU PATNAIK INSTITUTE OF IT & MANAGEMENT STUDIES, BHUBANESWAR

Minutes of Meeting of IQAC Cell held on 24.12.2021 at 3 PM

The meeting of IQAC Cell as per Notice dated 22.12.2021 was held on 24.12.2021 at KD hall as per agenda and Dr. P.K. Tripathy, Principal presided over the meeting.

The following members are present:

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| 1. Prof. (Dr.) P.K. Tripathy, Principal | : Chairperson |
| 2. Prof. (Er.) P.R. Pattanayak, Advisor (Academics) | : Special Invitee |
| 3. Prof. (Dr.) Mihir Ranjan Nayak, Dean (Academics) | : Member |
| 4. Prof. (Dr.) B.K. Bal, Prof. (Communicate English) | : Member |
| 5. Prof. (Dr.) B.B. Das, Prof. (Marketing) | : Member |
| 6. Mr. K. Chandrasekhar, Asso. Prof. GM-cum-(Head P&T) | : Member |
| 7. Mr. M.K. Rout, Asst. Prof. (OM) | : Member |
| 8. Mrs. Ankita Agarwal, Asst. Prof. (Mktg.) | : Member |
| 9. Mr. Prasant Kumar Rout, Asst. Prof. (IT) | : Member |
| 10. Mr. Kamesh Chivukula, Asst. Prof. (Mktg.) | : Member |
| 11. Mr. S. S. Mohanty, Advocate | : Local Society Member |
| 12. Dr. Neha Gupta, Asso. Prof. (Mktg.) | : Member Coordinator |

The leave of absence was granted to Mr. Prafulla Kumar Sahoo, Trustee, Dr. A.K. Behera, IARS, Mr. Sanjeev Gupta, VP (My Home Appliance), Ms. Sushmita Panda, 1st yr. MBA, Sanjay Choudhury, MD, Kuchina, BBSR, Sudhir Kumar Sahoo, Manager, HDFC Bank, Patia, BBSR, Ms. Megha Kanungo, MBA (batch 2017-19).

Agenda: Self-Assessment and progress of preparation for NAAC peer team inspection.

Action:

At the outset of the meeting Prof. (Dr.) Mihir Ranjan Nayak, Dean (Academics) congratulated to all the members present for their prompt initiation made for timely submission of SSR Report and appraised that as per NAAC peer team scheduled, the team for inspection will visit our Institute on 19.01.2022 to 20.01.2022 for inspection and recommendation. Our NAAC Criteria In-charge are prepared to handle the queries put forward by NAAC peer team during their visit.

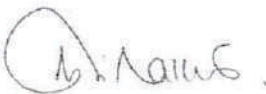
Dr. Neha Gupta, Member Coordinator IQAC Cell invited Mr. M.K. Rout, Asst. Prof. (OM) to brief all the members regarding the criterion no 1 & 2 of NAAC requirement. Mr. M.K. Rout, Asst. Prof. (OM) presented the documents to be produced before the peer team for perusal by the Chairperson and members. It is observed that the documents are as per the requirement to satisfy the inspection team.

Dr. Neha Gupta, Member Coordinator IQAC Cell invited Dr. Bonita Mitra, Asst. Prof. (HR), Dr. Prajna Mohapatra, Asst. Prof. (HR), Mr. P.K. Rout, Asst. Prof. (IT), Mr. Kamesh Chivukula, Asst. Prof. (Mktg.) and Mrs. Ankita Agarwal, Asst. Prof. (Mktg.) to present their criterion documents allotted to them to meet the NAAC requirement for inspection. All the documents reviewed by the Chairman, Special invitee, Dean (Academics), Prof. Marketing and Prof. Communicative English, and unanimously agreed that the documents presented by the criterion in-charge are adequate to meet the NAAC peer team for inspection purpose.

Prof. (Er.) P.R Pattanayak, Advisor (Academics) advised the criterion In-charge to be more conversant with the documents and data enumerated for quick response of the quires made by the team during the process of inspection.

Prof. (Dr.) P.K. Tripathy, Principal concluded the meeting by requesting all the criterion In-charge of NAAC to extend their full support to inspection team to make it a grand success.

Neha Gupta
(Dr. Neha Gupta)
IQAC Coordinator


(Prof. (Dr.) P.K. Tripathy)
Chairperson IQAC